



**Al Manzil Hotel Room Booking Form  
Forensic Middle East Community  
Monday 31 March 2014 to Friday 04 April 2014  
Al Manzil Hotel**

Please use CAPITAL letters and or email to [groups@theaddress.com](mailto:groups@theaddress.com)

**DEADLINE FOR HOTEL BOOKING: Date on or before Monday 10th March 2014, there after all rooms will be released**

**Hotel Room Reservation Details**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_.

Company: \_\_\_\_\_.

E-mail (block letters please): : \_\_\_\_\_.

**Accompanying Person Details: (if sharing the same room only)**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_.

**Room Rate**

Run of House Single Occupancy                      AED 1205.00                        
Run of House Double Occupancy                      AED 1270.00                     

The above room rates are per room per night inclusive of 10% Service Charge & 10% Municipality Fee and Buffet Breakfast.

Check-in Date: \_\_\_\_\_ Check-out Date: \_\_\_\_\_.

No. Of Rooms: \_\_\_\_\_ Single: \_\_\_\_\_ Double: \_\_\_\_\_.

Please note that check in at all hotels is 1500 hrs and check out is 1200 hrs. Should you want your room to be available upon arrival, please reserve the room from the previous night.

Hotel: Please note that hotel bookings are processed only if credit card details are provided. Should you not have a credit card, your room will be on request basis, and will be confirmed by the hotel only upon receipt of full payment. **Pure Spot Congress & Event Organizers** will not be responsible if the hotel is unable to hold or cancels your room if credit card details are no received before **Monday 10th March 2014**. Once the form is received, the hotel will consider this as a confirmation of the booking and in case there is no show or a cancellation after this date, full length of stay will be charged.

Credit Card Details

I agree that my credit card information will be forwarded to the hotel for guarantee purposes in case of cancellation or non-arrival.

Visa       Master       Amex

Card Number: \_\_\_\_\_.

Expiry Date: \_\_\_\_\_.

Name Of Cardholder: \_\_\_\_\_.

I have read and accepted the hotel room rates, hotel cancellation policy, and hotel booking process and visa information.

Date: \_\_\_\_\_ Signature of Cardholder: \_\_\_\_\_.

Flight Details

Arriving Flight No: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_.

Departure Flight No: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_.

Airport Transfer:      YES:       NO:

Our Hotel limousine can be arranged at AED 150.00per car per way. These rates are only applicable to and from Dubai International Airport and for a maximum of three guests in a car. (As per Dubai Transportation regulation, a maximum of 3 people can be accommodated in one car, and only up to two medium suitcases. Any additional car or taxi booked at the airport, or the hotel, will be at an additional fee charged directly).

Cancellation policy.

Any cancellation after Monday 10th March 2014, full length of stay will be levied.  
No show / non arrival will also be charged the full length of stay.

Comments/ Special preferences (If any):