

Booking Form

The Annual Conference of the International Association of Law and Forensic Science (IALFS)

01st to 03rd April 2014

From Name: _____ Company: _____ Telephone: _____ Fax: _____ E-Mail: _____	To Reservation Department, Down Town Dubai Hotel Apartment, Tel: +971 4 -2666670, Fax: +971 2666811 E-mail: reservation@dtdha.ae
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This is to request for accommodation to be booked Down Town Dubai Hotel Apartment as per details below and confirm back to the undersigned by return fax / E-mail.

Guest Name(s) _____

Apartment Category& Numbers (Please mark below your preference for apartment and indicate the requested number of units under single/double occupancy)

Apartment Category	Single Occupancy	Rate per night	Double Occupancy	Rate per night
<input type="checkbox"/> One Bedroom Apartment		500.00		550.00
<input type="checkbox"/> Studio Apartment		450.00		500.00

Arrival Date/Time: _____ / _____ **Departure Date/Time:** _____ / _____

Number of Nights Stay _____ **Special Requests** _____

Cancellation /No-Show Policy:

- If cancelled before 02nd March 2014, no fee will be charged.
- If cancelled or modified later or in case of no-show, total price of the reservation will be charged.

* Rates are on Room Only basis with king size beds.

* Hotel transportation service is available on a chargeable basis up on availability. (Reservation required)

* The above rates are inclusive of 10% service charge and 10% Municipality fee.

I hereby authorize **Down Town Dubai Hotel Apartment** to raise the mandatory pre-authorization (amounting 1 night charge of each apartment requested) on the credit card details provided below in order to secure & guarantee the above requested reservation.

Visa MasterCard Diners

Credit Card No: _____ Expiry Date: ____/____ CVC-code: _____ Amount _____

Name on card: _____ (Credit card holder must be present up on check/In)

Please attach a self attested copy (front & back side) of the above credit card as support documents required by the bank

I further authorize **Down Town Dubai Hotel Apartment** to raise any charges that may stand due as per specified hotel policy in the event of any subsequent cancellation/ No-Show of the above requested reservations.

I/We look forward to receiving the hotel's confirmation of the requested reservations.

Thanking you in anticipation,

For Official Use Only :-

Reservation Confirmed

By: _____ Date: _____

Confirmation Number (s): _____

Confirmation Mailed/ Faxed

On: _____ Signed _____

Important information

Please check your visa requirements before you travel.

Please note that Down Town Dubai Hotel Apartments does not accept bookings from non-married couples. Single travelers are also welcome, but due to security reasons only family members can visit their rooms upon presenting an ID at the front desk.