

IALFS 2014 From 1st - 3rd April 2014
Official Room Reservation Form
ROSE RAYHAAN BY ROTANA

1. Please complete this form using a black pen. For multiple bookings, please copy this form

Title: _____ (Mr. Mrs. Ms)	Family Name: _____	Given Name: _____
Job Title: _____	State: _____	
Company: _____	Post / Zip Code: _____	
Address: _____	Country: _____	
City: _____	E-mail: _____	Telephone: _____
		Fax: _____

2. Please reserve the following:

Please tick boxes for your preferred options

Rose Rayhaan by Rotana	Single Classic Room	<input type="checkbox"/>	Dhs. 575	Tel: +971 4 3230111 Fax: +971 4 4081259		
	Double Classic Room	<input type="checkbox"/>			Dhs. 625	
		<input type="checkbox"/>				
		<input type="checkbox"/>				
				Email: groups.rose@rotana.com		
				<i>Rates are subject to 10% Service Charge & 10% Municipality Fees. Inclusive of Buffet Breakfast</i>		
				<i>Rates are valid from 1st - 3rd April 2014</i>		

3. Flights Information

Arrival Date: _____	Flight No: _____	Arrival Time: _____
Departure Date: _____	Flight No: _____	Departure Time: _____

4. No reservations will be processed unless guaranteed by Credit Card Details

I guarantee my room reservation with a Visa / MasterCard or American Express (please encircle) .	
Card Company: _____	Card No: _____
Expiry Date: _____	Name of Card Holder: _____
Date: _____	Signature of Card Holder: _____

5. Are Visas Required?

Yes No

No visas will be processed unless guaranteed by Credit Card Details

Should visas be required, clear passport copies must be forwarded and the attached visa application form faxed back together with the room reservation form.

6. Airport Pick-up Required?

Yes No

7. Non-Smoking Room?

Yes No

8. Terms

Check-out time is at 12:00hrs.

For late check-out until 18:00hrs 50% of the above rate shall apply. For late check-out after 18:00hrs, one night full room rate shall apply.

Check-in time is at 14:00hrs.

Early check-in between 09:00hrs-14:00hrs shall be provided at no additional charge, however subject to availability.

Check-in earlier than 09:00hrs should be booked from the previous day.

In the event of No-Show or cancellation, the total number of room nights booked will be charged to the above credit card details.

Booking Deadline:	RESERVATION REQUESTS MUST BE RECEIVED NOT LATER THAN 31st March 2014 AFTER WHICH RESERVATIONS WILL BE SUBJECT TO AVAILABILITY.
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Please fax or email this form directly to Rose Rayhaan by Rotana