



THE ADDRESS
HOTELS + RESORTS

**The Address Hotels and Resorts Room Booking Form
Forensic Middle East Community 31st March to 04th April 2014
The Address Downtown Dubai**

Please use CAPITAL letters and Fax to 04 4238800 or email to groups@theaddress.com

DEADLINE FOR HOTEL BOOKING: Monday 10th March 2014

First Name:			Last Name:		
Company:					
E-mail (Block letters):					
Accompanying Person Details: (if sharing the same room only)					
First Name:			Last Name:		
Room Rate					
Run of House	AED 1'890.00 (Single) <input type="checkbox"/>		AED 1'980.00 (Double) <input type="checkbox"/>		
The above room rates are per room, per night, inclusive of 10% Service Charge, 10% Municipality Fee and inclusive of Buffet Breakfast in Fazaris Restaurant.					
Visa Requirements					
Delegate Nationality:			Nationality of the Accompanying Person:		
Arriving Flight No:		Date:	Time:		
Departure Flight No:		Date:	Time:		
Our Hotel Limousine can be arranged at the rate of AED 300 one way from/to Dubai International Airport and AED 550 for round trip (maximum 3 persons in one car)					
Hotel Transfer required: <input type="checkbox"/> Pick up from Airport <input type="checkbox"/> Drop off to Airport					
Check-in Date:			Check-out Date:		
No. of Rooms:		Single: <input type="checkbox"/>		Double: <input type="checkbox"/>	
Please note that check-in at all hotels is 1500 hrs and check-out is 1200 hrs. Should you want your room to be available upon arrival, please reserve the room from the previous night.					
Credit Card details					
I agree that my credit card information will be forwarded to the hotel for guarantee purposes. Upon receipt of the completed form the hotel will accept this as a confirmation of the reservation with the details provided. In case of cancellation, early departure or non-arrival, a one night's charge will be levied on the given credit card.					
Visa <input type="checkbox"/>		MasterCard <input type="checkbox"/>		Amex <input type="checkbox"/>	
Card Number:					
Expiry Date:					
Name of Cardholder:					
I have read and accepted the hotel room rates, hotel cancellation policy, hotel booking process and visa information.					
Date:			Signature of the Cardholder:		